

STAFFORD COUNTY
Call-For-Entry
350th ANNIVERSARY ART
COMPETITION



Stafford County 350th (<http://www.stafford350.com>) Blue Ribbon Planning Committee (BRC) is inviting professional artist to design, paint, and submit a uniquely original two-dimensional composition, to celebrate and commemorate the 350th anniversary of the founding of Stafford County. The artist of the chosen artwork will receive a monetary award and public recognition, whereupon the chosen original two-dimensional artwork and all copyrights to it will belong to The County of Stafford, Virginia.

As noted on the Stafford 350th website:

In 2014, the County will commemorate its 350th Anniversary and salute our past, present and future. Planning for the big celebration is being led by the 350th Blue Ribbon Planning Committee which was appointed by the Board of Supervisors in 2011.

The 350th Anniversary observance will create a stronger sense of community, enhance tourism and promote continued economic growth and prosperity in Stafford County.

Because Stafford County played such a major role in shaping America's future, the committee believes that Stafford's story is America's story.

Therefore, the overall compositional design submitted to the Stafford County 350th Anniversary Art 2014 should focus on the history of Stafford, evoke a sense of community, and celebrate Stafford's contributions to past and present culture and prosperity. The theme for the 350th art competition might be interpreted in a wide variety of ways, of course; however, the theme should be recognizable within the compositional design.

Jury Criteria: (Detailed Guidelines / Requirements and Restrictions for Submission are on page 2-5)

With a **deadline of 8pm Saturday, March 1, 2014**, submissions by professional artists, who follow all *guidelines* of this *call-for-entry*, are to be viewed by a juror panel made up of history and art experts from the region, who will decide on the final three entries, based on the criteria of how the design relates to the theme, and on the strengths of the composition and use of elements and principles of design.

Artist Compensation:

The designer/creator/executer of the chosen Stafford County 350th Anniversary Art 2014 will receive public recognition and monetary compensation of \$1000. Whereupon, artist of this chosen two-dimensional public artwork will relinquish possession and all copyrights of said-art to The County of Stafford, Virginia; thus the original artwork and all copyrights to it and any production prints from it will belong to The County of Stafford, Virginia to use as deemed

appropriate. The chosen framed uniquely original artwork will eventually be displayed in the Stafford County Government Center.

In addition, the artist of each of the two runner-up compositions will be awarded either \$250/2nd-place or \$100/3rd-place and receive public recognition.

In addition to the limited-edition thank you prints from the 1st-place artwork, all finalists of this public art competition will be considered for other projects, as they develop in support of the 350th celebrations. Also important to note, as part of the larger 350th anniversary planning, Stafford County artists are reminded the England Run branch of Central Rappahannock Regional Library (CRRL) will host *Uniquely Stafford* in autumn 2014, also with a focus on art by and about Stafford County.

Submission Guidelines ~ Requirements, Restrictions, and Step-by-Step:

Requirements:

- 1.) No entry fee is attached to this two-dimensional art submission.
- 2.) In the submission process, participating individuals must follow all *Guideline Requirements, Restrictions, and Step-by-Step of Submission & Juror Process (Pages2-5)* specified in this letter of instruction and on the attached *Submission Form (Page8 of this Call-for-Entry)*, in order for their art submissions to be included in the jury process.
- 3.) The two-dimensional artwork submitted into this art competition is to be a uniquely original one-of-a-kind composition, solely the concept, execution, and copyright property of the individual artist submitting the artwork for juror panel consideration. Only the actual, original artwork composition is to be in this art competition, not a *giclee* or any other form of copy print.
- 4.) Three compositional designs may be submitted by each qualifying professional artist for this public art project (*Point8*).
- 5.) A completed *Submission Form (Page8)* is required for each compositional design submitted by a professional artist.
- 6.) Two digital photos of each design composition submitted is to accompany its *Submission Form*, as detailed in *Point17* below.
- 7.) Submission form and photos will be accepted only via the email address listed with details in *Point18, Page4*.
- 8.) This public art project is open to all professional artist, 18years and older.
- 9.) Submitted artwork must have been produced between March 1st, 2014 and March 1st, 2012.
- 10.) Submitted artwork:
 - (a.) Is to be a standard frame size between 16"x20" and 36"x48";
 - (b.) Must be matted/mounted/framed appropriate to the medium/media used to produce the artwork, ready to hang, with dust-cover, eye-hooks and wire (no saw-tooth hook);
 - (c.) Size is to be indicated as framed & as unframed on *Submission Form (Page8)*.

11.) Professional artists are encouraged to submit a uniquely original two-dimensional design composition that portrays the following: **The history of Stafford, a sense of community, Stafford's role in past, present, and/or future cultural and/or economic developments.**

12.) The theme of the Stafford County 350th Anniversary Art 2014 might be interpreted in a wide variety of ways, of course; however, the theme should be recognizable within the composition.

13.) Any two-dimensional medium/mediums/media will be accepted (with **exceptions** listed below in *Restrictions*).

Restrictions:

14.) No two-dimensional replicating technique will be accepted. For example, no printing or simple/straight-forward digital or traditional photography will be accepted into this art competition. However, submitted artwork would be considered if much more compositional-complexity is involved, as potentially in a complex photo-composite or digital painting, whereby the artist not the program does the work.

15.) No three-dimensional medium/media accepted into this *call*. However, this does not exclude two-dimensional textural and/or low- to high-relief designs. Please note: For the safety of the artwork and viewers, the extent to which the sculpted form projects (protrudes) from the surface/the field or substrate should not exceed the depth of the frame construction by more than 4inches.

16.) The subject matter should be appropriate for a family/business environment.

Step-by-Step of Submission & Juror Process:

By submitting artwork into this art competition, the artist is validating the artist and submitted artwork comply with all *guideline requirements* and *restrictions*.

17.) Prepare two (2) images of each submission of a uniquely conceived and executed art composition (*Points 3&4* above):

(a.) These two photos are to be:

- One (1) of the overall composition of the finished work;
- One (1) detail of generally a 10"x8" section of the artwork (landscape-format of width x height);

(b.) Each digital image file is to be:

- JPEG format only;
- Downsized to file resolution of 72ppi;
- With 1920pixels/inch in longest dimension;
- Saved with quality of 12-10 (maximum quality at standard baseline format option/setting, without exceeding maximum file-size indicated below);
- Maximum file size of 3MB;
- Renamed with:
 - artist's name, with a dash "-" between first and last name;
 - followed by an underscore "_";
 - followed by title of artwork, with a dash "-" between each word of title;
 - thus, the file name is to be:
 - ONLY letters, numbers, underscores, or dashes;

- NO spaces or special characters, such as \$, #, periods or commas;
- a string NO MORE THAN 70characters long;
- three examples of file names:
 - *Jeanne-Tanks_Blitzer-Forest-II.jpg*;
 - *Flow-Nam_Forest-Blitz.jpg*;
 - *MariePTanx_Bonnie-Lass-Button.jpg*.

18.) Email separately each submission, up to three compositional designs total per professional artist (*Point4*):

- (a.) For each of the three art submissions, include required information of:
 - Completed *Submission Form (Point5)*;
 - Two prepared and carefully titled JPEG file (*Point17*);
- (b.) To: ***Stafford350th_art-submissions@Professional-Artists-Stafford-VA.com***;
- (c.) With subject line indicating information of: ***2-D 2014 (with name of artist, # of attachments, title of artwork)***; with three examples of such a subject line:
 - *2-D 2014 (Jeanne Tanks, 3, Blitzer Forest II)*;
 - *2-D 2014 (Flow Nam, 3, Forest Blitz)*;
 - *2-D 2014 (MariePTanx, 3, Bonnie Lass Button)*;
- (d.) Between the dates/times of:
 - Saturday, February 1st, 2014 and
 - Saturday, March 1st, 2014;
- (e.) By the **final deadline** of:
 - **8pm Saturday, March 1st, 2014**;
 - No submissions/applications, digital slides of artwork, or inquiries will be accepted later than indicated.

19.) The 350th (BRC) Partner, Professional Artists and Artisans Association of Stafford County (PAAASC) has been appointed by the Blue Ribbon Committee as their representative to be the executive agent to organize this Anniversary Art Competition, to commemorate 2014. After disseminating this *Call-for-Entry*, the PAAASC art organization is responsible for selecting jurors, preparing/presenting and monitoring/overseeing the blind-juror process. This *Call-for-Entry* and other resource information can be found at http://www.Professional-Artists-Stafford-VA.com/PAAASC_Events.html

20.) Once the jurors have culled entries, each artist of up to twenty-four (24) entries remaining in the juror process (as semi-finalists) will be notified on March 21 or 22 by phone message and by email to specifically deliver their framed, ready-to-hang (*Point10*) actual original art composition (*Point3*), to England Run Library Conference Room#3, at a designated time on Monday, March 24, 2014, in preparation for the final juror panel process.

Each of those artists of the semi-final choices of artwork is to:

- (a.) Have their framed artwork appropriately labeled (no larger than 5"x3") on the back with:
 - Title of artwork;
 - Medium;
 - Artist's:
 - full name;
 - contact information (phone/email);
- (b.) Have a large enough sheet of clean cardboard to loosely cover the entire back of the artwork;

(c.) Show up at the designated location promptly at the designated time with all requirements (noted in the *Check List*);

(d.) Upon arriving:

- Fill in the sign-in log;
- Have all items organized, to facilitate timely check-in;
- Be patient while staff:
 - checks correlation between your:
 - *sign-in* info and
 - your submission ID on the data file;
 - tags a recorded submission ID# on the back of:
 - your cardboard sheet and;
 - actual artwork;
 - photographs your artwork;
- Sign the release form;
- Have calendar/schedule in hand to verify time-choices of next point below;
- Sign an agreement to return for pickup on Thursday, March 27 at one of the designated timeslots if their artwork is not one of the three finalists.

21.) After the juror panel has completed the final juror process, whereupon the decision of the final three entries chosen for BRC consideration by the jurors will have been reached, all artists with actual work in the semi-final run, but not chosen as one of the three finalists, will receive notification to pick up their original artwork on Thursday, March 27, at an agreed-upon time between 10am-8pm, at England Run Library Conference Room#3.

22.) The three final selections chosen for consideration by BRC will be delivered to the committee. The 350th BRC will then determine the artwork that will represent Stafford County 350th Anniversary 2014, with the artist of that composition receiving public recognition and monetary award and the artists of the other two compositions receiving 2nd- and 3rd-place, as indicated on *Pages 1&2* of this *Call-for-Entry*. The artists of those three pieces will be contacted as to the results of BRC decision-making of the choice of commemorative artwork and two runner-ups. Whereupon, the artists of the two runner-up entries will be notified as to when and where to pick up of their original artwork.

23.) Note: Great care and every precaution will be taken to ensure careful handling, treatment, examination of each piece of artwork hand-delivered for the final run-through of the juror process, as well as the BRC decision-making session. However, by submitting artwork and signed *submission* form, an artist is acknowledging Stafford County and 350th Blue Ribbon Committee (BRC), as well as 350th-Partners of England Run Library and Professional Artists & Artisans Association of Stafford County (PAAASC), will not and cannot be held responsible for any loss or damage to entries.

24.) No digital files emailed will be returned to sender.

Check List for Submission & Juror Process:

- Prepare two digital photos for each art composition submission, detailed in *Point17*.
- Prepare one *Submission Form (Page8)* for each art composition submission, entering only up to three of your historic compositions that fit the theme of this *Call-for-Entry (Point3,10&11)*.
- Email one "set" of submission-form-and-two-digital-photos for each individual art composition submission, detailed in *Point18*:
 - To the email address supplied:
 - Stafford350th_art-submissions@Professional-Artists-Stafford-VA.com*
 - Some time between: February 1 and March 1, 2014;
 - By the **FINAL DEADLINE** of: **8pm Saturday, March 1, 2014.**
- By March 21, 2014, be sure the timeslots you agreed upon on your submission form(s) are available on our calendar (*Point20*).
- On March 21 and 22, watch/listen for incoming phone and email notification of your artwork selected to be part of the semi-finalists in the juror process.
- If on March 21 or 22 you receive notification that your artwork is one of the semi-finalists still in the juror process. as noted in *Point20*:
 - Print off, read carefully, and sign the Release Form and other PDF files, attached to your notification email;
 - In anticipation of bringing the signed forms at the time of delivery of your artwork on March 24, for the final juror panel process;
 - If you are not planning to hand-deliver your own artwork:
 - Sign these forms to send with the designed person on your Submission Form;
 - Along with signed/dated note authorizing that specific person to deliver and to pickup your artwork if it is not one of the final three choices;
- By March 24, 2014, be sure your *original one-of-a-kind composition (no giclee or other produced copies) (Point3)* is prepared for delivery to England Run Library, if notified artwork is accepted as semi-finalist to be viewed by the juror panel:
 - With appropriate details as noted in *Point10*:
 - Signed.
 - Matted/framed/mounted (appropriate to medium/media),
 - With dustcover,
 - With eye hooks and wire,
 - Ready-to-hang;
 - With appropriate details as noted in *Point20*:
 - Label,
 - Clean flat sheet of cardboard, sized to fit to cover the entire front of your artwork.
- On Monday, March 24, at the appointed time, which was confirmed in your phone and email notification, that of _____:
 - Hand-deliver:
 - Your *original one-of-a-kind composition/artwork*, framed and ready-to-hang;
 - Clean cardboard sheet, sized to cover the face of your artwork completely;
 - Along with the printed/signed PDF files (attached to your notification email):
 - to England Run Library:
<http://www.librarypoint.org/englandrun> at 806 Lyons Blvd., Fredericksburg, VA 22406, Phone: 540-899-1703, Fax: 540-899-1707
 - in Conference Room#3:
which, upon entering the library atrium and turning right immediately (to look down the length of the atrium), is the third door on your left, which will have sign on the door.
 - Have your scheduling calendar with you;
 - Allow enough time for each necessary step of the check-in (approximately 15min):
 - Sign in log;
 - Have proof of age (if there might be any doubt by administration of age limit);

- Allow staff to verify and tag your art, paperwork, and cardboard;
- Witness digital photo of condition of your artwork at time of delivery;
- Schedule time for pickup on Thursday, March 27 in case your artwork is not selected as one of the three finalists;
- Receive *drop-off* receipt for your artwork left for juror panel process.
- ❑ Artists, be prepared for notification:
 - Of artwork chosen as one of the three finalists being delivered to BRC; or
 - Of designated pickup time on March 27 for artwork not chosen as one of three finalists;
 - ❑ At which time, the *check-in process* will be followed during the *pickup* of artwork not chosen as one of the three finalists;
 - ❑ Bring your *drop-off*, when you *pick up* your artwork.
- ❑ Once the three final compositions are delivered to BRC for consideration for the Stafford County 350th Anniversary Art 2014, two potential runner-up artists should be prepared for notification of pickup date/time/location (tentatively set for end of April, 2014).
- ❑ BRC will notify the artist of the final original composition chosen for Stafford County 350th Anniversary Art 2014 and the two runner-ups.
- ❑ If artwork is chosen as one of the final three, artists when called up should be prepared. Selected artists:
 - Will be asked to provide:
 - ❑ Long term care instruction for the surface;
 - ❑ Artist's Statement with description of your artwork;
 - ❑ Resume;
 - Will be required to give specific information about each procedure/process/material used to finish the chosen artwork for display; (e.g.: varnish used and procedure; materials used to adhere piece to what surface, etc.).
- ❑ If questions/concerns regarding this check list or 2014 Anniversary Artwork *Call-for-Entry*:
 - Contact: Inquire@Professional-Artists-Stafford-VA.com
 - Check out resource links listed below.
- ❑ Please *share* the links to this *call-for-entry* (listed below under *Resource Location*).
- ❑ May this be a huge success for all involved in this public art endeavor.

Contact Person:

Please contact Jeanne with questions/concerns regarding this 2014 Commemorative Artwork *call-for-entries* at:

- Inquire@Professional-Artists-Stafford-VA.com
- 540-752-2732

Additional resources:

- ❑ Stafford 350th
 - <http://www.Stafford350.com>
 - <http://www.facebook.com/pages/Stafford-County-350-Anniversary/231132300345460>
 - <https://twitter.com/StaffordCo350>
- ❑ PAAASC
 - <http://www.Professional-Artists-Stafford-VA.com>
 - <http://www.facebook.com/Professional.Artists.Artisans.StaffordCounty.VA>
 - <https://twitter.com/ArtistsVA>

Reference location of this *Call-for-Entry*:

http://www.Professional-Artists-Stafford-VA.com/Stafford350th-Partner/PublicArt/Commemorative-Historic-Print/Call-for-Entry-Instructions_Stafford350th-Commemorative2dArtWork2014.pdf

Submission Form only:

http://www.Professional-Artists-Stafford-VA.com/Stafford350th-Partner/PublicArt/Commemorative-Historic-Print/Call-for-Entry-SUBMISSION-FORM-ONLY_Stafford350th-AnniversaryArtCompetition2014.pdf



SUBMISSION FORM ~ MUST BE FILLED OUT COMPLETELY

All Guidelines of the Call-for-Entry must be followed.

Stafford County 350th Celebration 2014

Anniversary Art Competition

Up to three entries of 2-D artwork per Professional Artist 18yr or older.

Submission Form and (2) digital images for each uniquely original artwork submitted

Email to: Stafford350th_art-submissions@Professional-Artists-Stafford-VA.com

Due: 8pm on March 1, 2014

Name: _____ Birth year: _____
PRINT full name.

Street Address: _____ Postal Zipcode: _____
Physical street address / Location might differ from your mailing address. NO Post Office box, please.

Phone: _____ Email: _____

Website: _____

Title of Submission: _____

Medium/Media: _____

As noted in *Submission Checklist*, artists of three finalists will be required to give specific information about each procedure/process/material used to produce and to finish the chosen artwork for display. (e.g.: what materials were used to adhere piece to what surface, etc) **And will be asked to provide long term care instruction for the surface.**

Size of finished work is to be between 16"x20" and 36"x48":

Size before frame: _____ Size after frame or other preparations to display: _____
Standard scale of width x height Standard scale of width x height

As stated in *Point20*, if your artwork is chosen to be viewed for the last run-through of the juror panel, please list **three** times between 10am-8pm on Monday, March 24, 2014 you can hand-deliver your framed/ready-to-hang original artwork to England Run Library Conference Room #3.

Designate an hour timeslot in the morning, afternoon, and evening hours ~ when you (or another designated below) will deliver your original artwork and other requirements, for the final run-through of semi-finalist during the juror panel process. (Disclaimer: Effort will be made to accommodate as much as possible; however, ultimately there no guarantee any of these will be available.)

Between 10am-12noon Between 12noon-5pm Between 5-8pm Very best timeslot for you that day

If you are unable to deliver (3-24-14) and/or to pickup (3-27-14) your artwork, indicate who will do so for you: _____

Do you own all rights to the compositional design and the actual artwork submitted for consideration? Yes No

By submitting your two-dimensional composition for this call-for-entries: You are certifying your submission was conceived, prepared & executed completely by you; You are attesting this finished artwork is solely your property; In addition, if your two-dimensional composition entered in this *call-for-entries* is chosen, you are agreeing to relinquish all rights and publication of your compositional design to The County of Stafford, VA, transferring all copyrights of this compositional design to The County of Stafford, VA to print and/or use as deemed appropriate, without further monetary or other compensation beyond public recognition as being the artist who produced the chosen design, along with the designated cash award of \$1000.00 for 1st-place.

Signature: _____ Today's date: _____

Would you like to be added to PAAASC art association newsletter email list, to keep informed of further events? Yes No
<http://www.Professional-Artists-Stafford-VA.com/> Inquire@Professional-Artists-Stafford-VA.com

This document, prepared by Jeanne Tanks 11-13-13, can be found at:
http://www.Professional-Artists-Stafford-VA.com/Stafford350th-Partner/PublicArt/Commemorative-Historic-Print/Call-for-Entry-SUBMISSION-FORM-ONLY_Stafford350th-AnniversaryArtCompetition2014.pdf